

Organizing your documents is key. Use this checklist to ensure that you have gathered and are ready to submit all required documents at each step of the registration process.

### Step 1: Canadian Chiropractic Examining Board (CCEB) Examination (CCEB)

**For each of the 3 exam components of the CCEB examination, submit the following:**

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| <ul style="list-style-type: none"><li><input type="checkbox"/> Canadian Chiropractic Examining Board (CCEB) Exam Application form</li><li><input type="checkbox"/> Professional passport-type photograph</li></ul> | <ul style="list-style-type: none"><li><input type="checkbox"/> Official academic transcript from chiropractic educational institution or an Eligibility letter confirming cumulative GPA and expected graduation date (sent by issuer)</li><li><input type="checkbox"/> Administration fee</li><li><input type="checkbox"/> Exam Component fees</li></ul> |
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***If documents are not in English or French, provide notarized translation.***

### Step 2: Application to the Manitoba Chiropractors Association (MCA)

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| <ul style="list-style-type: none"><li><input type="checkbox"/> License Application and Declaration for Membership with the Manitoba Chiropractors Association form</li><li><input type="checkbox"/> Chiropractic college transcripts</li><li><input type="checkbox"/> CCEB Certificate (or proof of completion of Components B and C if Component A requirement waived by the MCA)</li><li><input type="checkbox"/> Government issued photo ID</li></ul> <p><i>*If documents are not in English, provide notarized translation</i></p> | <ul style="list-style-type: none"><li><input type="checkbox"/> Criminal reference check</li><li><input type="checkbox"/> Proof of professional liability coverage</li><li><input type="checkbox"/> Letter(s) of Good Standing from any jurisdiction(s) you are registered to practise in</li><li><input type="checkbox"/> Application fee</li><li><input type="checkbox"/> MCA license fee (first quarter)</li></ul> |
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### Step 3: Jurisprudence Examination (MCA)

A study package can be picked up at the MCA prior to the exam. Contact the Registrar at: [registrar@mbchiro.org](mailto:registrar@mbchiro.org)

### Step 4: Registration (MCA)

- Malpractice liability protection application
- Proof of malpractice liability protection

<b>Contact Information</b>	
<b>Manitoba Chiropractors Association</b> Suite 610 1445 Portage Avenue Winnipeg MB R3G 3P4	204.942.3000 mbchiro.org registrar@mbchiro.org
<b>Canadian Chiropractic Association</b> 186 Spadina Avenue, Suite 6 Toronto, ON M5T 3B2	Toll-free: 1.877.222.9303 www.chiropracticcanada.ca
<b>Canadian Chiropractic Examining Board</b> Suite 230, 1209 – 59th Avenue SE Calgary, AB T2H 2P6	403.230.3321 <a href="mailto:exams@cceb.ca">exams@cceb.ca</a> www.cceb.ca
<b>Canadian Chiropractic Protective Association</b> 1396 Eglinton Avenue West Toronto, ON M6C 2E4	416.781.5656 www.ccpaonline.ca